



Repair Request Form

No:

Manufacturer	Christie Digital / Crestron / Extron / Nexus / Others ()	Request Date	
Model		Serial No	

Company		Contact No	
Contact Person		Fax No	
E-mail			

- Please fill the necessary information above and fax back to 03-76609055.
- If the equipment is still under warranty, please send the equipment to HIKA **after receiving our call confirmation.**
- If the equipment is out of warranty, HIKA will fax over a quotation to acknowledge inspection / service / repair price (excluding spare part price). Please fax back the confirmation of our quotation or your purchase order first **before** sending the equipment to HIKA.
- *Transportation or other fees will be charged, if on site checking is required.*

Please fill in below the equipment status information:

Operating Condition: <input type="checkbox"/> Running 24 hours per day <input type="checkbox"/> Equipment installed and running in air-conditioned room <input type="checkbox"/> Equipment installed and running without air-conditioning <input type="checkbox"/> Equipment installed in a dusty place <input type="checkbox"/> Electricity for equipment is through UPS / Stabilizer	Breakdown Status: <input type="checkbox"/> Able to power on <input type="checkbox"/> Unable to power on at all <input type="checkbox"/> Error message or error LED display / Alarm sound <input type="checkbox"/> No LCD display <input type="checkbox"/> No Signal Out <input type="checkbox"/> Cannot Operate <input type="checkbox"/> Others: (Please elaborate)
Installation Site:	

[For HIKA Use]

Inspection Process:	Service Report No:
Quotation No.:	Person Incharge:

Advice from Manufacturer:	RMA# Trace Inform
<input type="checkbox"/> Warranty Period <input type="checkbox"/> No Warranty <input type="checkbox"/> RMA#	<ul style="list-style-type: none"> • Send date: • Back date: